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23 October 1986

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM: 

Director of Logistics

25X1 SUBJECT: Report of Significant Logistics Activities for  
the Period Ending 21 October 1986 *Task — Briefing 7 DDA to NAB staff. #.*1. Events of Major Interest That Have Occurred During the  
Preceding Week:

a. On 20 October, the New Building Project Office, OL, briefed the Fine Arts Commission on the New Headquarters Building (NHB). Emphasis was given on potential areas for artwork, the area designated for intelligence artifacts, dimensions of the security control center, and information on color schemes within the NHB.

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\* ~~D~~ OL reports that the 13th CIA Traffic Advisory Committee (TAC) meeting was held on 17 October in the offices of the Virginia Department of Highways and Transportation (VDH&T). The final plans for the Route 123 realignment project were presented. ~~[It can only be attributed to the poor community attendance (one person) to the fact that all issues were resolved during the last two months during special meetings held with concerned residents.]~~ VDH&T is preparing contractual documents and hopes to solicit bids in November 1986, award a contract in January 1987, complete roadway work by 15 October 1987, and complete all work associated with this project in December 1987. The one outstanding issue regarding this project is the apparent need to make a formal presentation of the plans to the National Capital Planning Commission. The New Building Project Office, OL, is preparing a package of material to be reviewed by Agency management regarding this matter.

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On 21 October, representatives of the New Building Project Office, OL, conducted a tour of the New Headquarters

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(add)  
Building for 12 representatives of the Foreign Buildings Office. *Yt / State*  
Special emphasis was placed on shielding, utilities, and  
site-security procedures. *Recent photographs of NHB construction progress per*  
*21 Attachment 1*

*Delete* On 21 October, the New Building Project Office, OL,  
conducted a tour of the New Headquarters Building for the  
Engineering Services Group, Office of Information Technology.

*Delete* In preparation for a ~~Thursday~~ dinner to be hosted by  
the DCI, the Printing and Photography Division, OL, is printing and  
gold stamping the menu, place cards and tent cards.

\* *9 # 1* The Directorate of Operations has requested a second  
printing of "Terrorists' Profiles." Printing and Photography  
Division, OL, is presently in the process of producing another  
500 copies each of two volumes. Volume I is scheduled for  
completion the latter part of this week.

*h & k* Printing and Photography Division, OL, is working on a  
priority Office of Security request consisting of 20 different jobs  
requiring 36, 8x10 prints per job.

*1 # 2* OL reports that the format for the "Chiefs of State"  
publication has been changed. The previous running of this  
publication required 48 hours of manpower in the Bindery, while the  
new format requires 15 man-hours.

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*Office of Personnel*  
 J E OL reports that the brochure, the "DDA Professional Careers with New Horizons," is the last of a group of three brochures ~~that was~~ printed. Twenty-thousand copies will be disseminated ahead of the 24 October completion date.

*A copy appears at 210 22*

*Agreement*

*P R* Representatives from the Office of Security and OL met with representatives of IBM on 17 October to discuss ~~the~~ unofficial notice that ~~IBM~~ plans to discontinue manufacturing the IBM Selectric III typewriter circa March 1987. IBM predicted that the Selectric III would no longer be manufactured but that IBM is not ready to make an official announcement to that effect. ~~IBM suggested that~~ *the Director of Central Intelligence* consider writing a letter to "wave the flag" to suggest that IBM proceed to TEMPEST the Series 2000 electronic typewriters. The Agency has not determined that the

*personally request IBM representatives to qualify the success since 2000 electronic typewriters*

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*new letter dated 10/10/86*  
 electronic typewriter meets the minimum needs of the average typewriter user. Action items to determine the full impact on the various Agency components and possible alternative solutions are being evaluated.

9 ~~OL~~ OL received a request from the Office of Global Issues to contract with The Helmsley Palace of New York. The purpose of this request was to reserve a conference facility for the DCI and invited guests for a conference entitled, "Economic Financial Issues," to be held on 24 October. ~~The Helmsley Palace was chosen~~ for several reasons: a number of the guests live in New York City; the hotel is appropriate for the level of guests invited to attend; and it was approved by DCI Security. A firm-fixed price contract was awarded to The Helmsley Palace in the amount of \$4,701.

*significant letter*  
 S ~~OL~~ *OL* Procurement Division, Office of Logistics, ~~has~~ been in contact with representatives from the Office of Training and Education (OTE) concerning future negotiations to expand Agency academic relations with Harvard University's John F. Kennedy School of Government. These discussions stem from an initiative of the ~~DDCI~~ Deputy Director of Central Intelligence resulting from his February 1986 visit to Harvard. Three new programs are proposed which would give the Agency expanded academic relations similar to those ~~with~~ *with fellow members of the Harvard* the Department of Defense. Discussions with Harvard's Kennedy School will begin the week of 20 October. OTE's "cost estimate" for

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*in to be awarded*  
this effort is \$300,000, ~~with the contract agreement to be reached~~  
in time for the start of the spring term in early January 1987. ☐

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*see attachment  
for rewrite  
"written"*

*x* *x*. The major emphasis this past week has centered on a briefing for the DI, ADDI and other members of the DDI Administrative Staff concerning space for OIA. The briefing was presented on 20 October and ~~FMD's~~ *PM's* recommendations that the OIA Technical Systems be located on the ground floor, with office space on the 4th and 5th floors, was accepted.

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2. Significant Events Anticipated During the Coming Week:

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